



September 7, 2024

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E-mail info@parkdalepetfest.com
Website – www.parkdalepetfest.com

GENERAL INFORMATION

Please note: By clicking the “I accept” box as part of your application on www.parkdalepetfest.com you acknowledge and agree to the terms below.

“Returning Vendors” (vendors who have participated in Parkdale Petfest in 2018, 2019, 2021, 2022, 2023) will be automatically approved if the application is submitted by March 15, 2024. As of March 15 2024 all applications will be considered as “New Vendors”

New Vendors will be notified within 48 business hours if your application has been accepted and your business is confirmed as a vendor or exhibitor (“Exhibitor”) for our 2024 event.

Once approved as an Exhibitor you will be sent the link for payment. Payment will be required within 7 days of approval to guarantee your spot. Vendor Rates are posted on www.parkdalepetfest.com

Please retain these Rules and Regulations for your information and records. These rules and regulations are subject to change upon notice being provided.

PARKDALE PETFEST TERMS & CONDITIONS

1. EXHIBITORS OBLIGATIONS

- 1.1 By agreeing to these rules and regulations, Exhibitors obtain the right to utilize their assigned stall(s) and are responsible for either utilizing the space or providing the Parkdale Community Association (“PCA”) with the required notice of cancellation as per section 3 herein.
- 1.2 Exhibitors may not loan, gift, or sublease the stall(s) assigned to them. Space rented from the PCA may not be shared with other unregistered individuals or corporations without prior approval from the PCA, and promotion of products and services are



- restricted to those normally carried out or provided by the Exhibitor and approved by PCA.
- 1.3 Assembly and set up of booths and the moving in of materials will take place on Saturday Sept 7, 2024 between 7:00am-9:45am. Failure to set up by such time will result in forfeiture of the exhibit space.
 - 1.4 Disassembly of stalls must not commence prior to 4:00 PM on Saturday Sept 7, 2024, and early departure is strictly prohibited.
 - 1.5 All live exhibits must be confined in suitable containers or fencing that provides a clear and unobstructed view of the contents and live exhibits therein. Live animal displays are permitted only if approved by PCA in advance at the time of your application.
 - 1.6 Tables and chairs will not be provided unless specified on the application form, and tents are not provided.
 - 1.7 Self-provided tents must be flame rated S-109 and weighted and tied down in accordance with City of Calgary fire code regulations. **Each leg of the tent must be secured with a minimum of 25lbs of weight.**
 - (a) Tents will be inspected by a City Of Calgary Inspector and any tent not meeting the weight requirements on each leg the vendor will be instructed to take down.
 - 1.8 Exhibitors may bring their own stands, racks and display boards provided they fit within the allotted space. All signage must be professional in appearance and contain no offensive content. No hand drawn signs are permitted.
 - 1.9 Exhibitors may sell products, gift certificates, distribute brochures, and provide samples and coupons at their booth. No live animals may be sold.
 - (a) Exhibitors may not sell or provide services of which were not included on the vendor application submitted to Parkdale Petfest noting the product/services they intended to sell/provide
 - 1.10 Exhibitors must ensure that their booth is occupied at all times throughout the event. The PCA may provide volunteer support for temporary relief upon request.
 - 1.11 Promotional activities must be confined within the limits of the purchased space. Noise resulting from the exhibit space must not interfere with other Exhibitors or attendees. Product promotion or solicitation may not take place at other booths, common areas or restrooms.
 - 1.12 At their own expense, all Exhibitors must obtain any necessary municipal, provincial or federal licenses, inspections or permits as required by law prior to the PetFest event.



1.13 No balloons are permitted at PetFest.

2. FOOD VENDORS

2.1 Approved Exhibitors providing food for human consumption must comply with all applicable health and safety regulations.

2.2 All food vendor Exhibitors must obtain insurance coverage for a minimum of TWO MILLION DOLLARS (\$2,000,000.00), naming the PCA as an additional insured party for the duration of the event. Failure to provide proof of such insurance prior to the event will result in the cancellation of this contract.

2.3 Exhibitors providing food must supply garbage containers in a location easily visible and accessible to customers. Exhibitors are responsible for removing all waste from their activities and are responsible for cleaning their rented area.

3. CANCELLATION POLICY

3.1 Exhibitors must provide the PCA with a minimum of 30 days' written notice of cancellation or change to the intended use of space. In the event of an emergency, contact the event manager (403) 835-9582. For any unforeseen circumstances that happen during the event, please see the event manager. No refunds will be issued for failure to use the space, cancellation of contract on less than 30 days' notice, or cancellation of the contract by the PCA due to a breach of the terms hereof.

3.2 Parkdale PetFest will not be canceled due to weather, and no refunds will be issued due to weather events. An indoor space has been reserved on site and the PCA may move the event indoors at its sole discretion. Reasonable efforts will be made to communicate with Exhibitors if the event will be moved indoors, and the PCA will make reasonable efforts to assign equivalent and appropriate spaces.

4. RIGHTS OF THE PCA

4.1 All decisions made by the PCA and the event manager with respect to conduct, use of the space and the terms hereof are final and you accept and agree that the PCA has sole and unfettered discretion with respect to any such decisions.

4.2 The PCA reserves the right to restrict or remove exhibits, without refund, that have been inaccurately or deceptively described in the application or are, in PCA's sole discretion, deemed unsuitable or objectionable. This restriction applies to noise, PA systems, persons, products, conduct, printed matter or anything of a character that might be objectionable to the event or PCA.

4.3 The PCA and the Event Manager reserve the right to change, interpret and enforce these Rules and Regulations, and enforce these policies and guidelines as deemed necessary for the benefit of all stakeholders of the event.



5. INDEMNITY

- 5.1 Exhibitors assume all liabilities with respect to the displays and use of the assigned space, and hereby release and hold harmless the PCA, its employees, members, directors, agents, volunteers, successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or equity, which arise or may hereafter arise from participation in PetFest, including third party claims against the Exhibitor or the PCA, and Exhibitor acknowledges that the PCA will not obtain insurance against any such damage, loss, harm or injury and that Exhibitor is solely responsible for same.